



INFORMATION FOR SCHOOLS

We are looking forward to welcoming you to our **STEMFest Net Zero** event at St James' Park. This year proves to be another great event with a fantastic selection of businesses ready to inspire your young people and show them the great opportunities available on their doorstep in the green energy sector.

Please see below important information relating to your visit

VENUE

The event will be held at **St James' Park, Barrack Rd, Newcastle upon Tyne NE1 4ST.**

DROP OFF/Parking

We do encourage the use of public transport but understand that this is not possible for all schools. All students arriving by coach should be dropped off at the tunnel underneath the west stand and then make their way to the Milburn Reception. Coaches will not be able to stay at the venue so will be required to find somewhere to park for the day before returning to collect the students in the afternoon.

PARKING

There are free parking spaces each day allocated for minibuses in the TV village. Any excess minibuses will have to park in the stadium multi storey car park, where there is a charge. Stewards will be available to direct schools on arrival and advise on parking if required. Vehicle Registration details must be sent to josh.minto@rtcnorth.co.uk prior to the event.

ON ARRIVAL

Please arrive at your allocated start time and report to the **registration desk** in the Milburn Reception where you will be given further information about your visit.

REGISTRATION

STEMFest Net Zero staff will be on hand to register your arrival and issue teachers with a programme containing all the information you will need for your day. All attendees will also be issued with a lanyard so they can be identified as a teacher, a student, an exhibitor or event staff. Please ensure these are returned as you leave at the end of the day.

ARRIVAL AND DEPARTURE TIMES



STEMFEST NET ZERO

In order to assist with the smooth operation of the event, each school will be allocated an advised arrival and departure time. Please adhere to these times if possible in order to prevent unnecessary bottlenecks at peak times but we understand these will not be strictly followed.

EVENT STAFF

Should you require any assistance on the day, all of our event staff will be wearing green, STEMfest Net Zero branded t-shirts so they can be easily identified.

GETTING AROUND

We have 5 engineering sectors represented at the event, Power and Natural Resources, Climate and Adaptation, Business and Industry, Buildings and Construction, and Transport and we recommend that you visit all zones to make the most of your day. Each group will be allocated a zone programme to follow. A list of the exhibiting companies can be found on our website – www.stemfest.org.uk

Please note that you are responsible for the supervision of your pupils at **ALL** times.

LUNCH ARRANGEMENTS

Please advise students, teachers and adult helpers to bring a **packed lunch**. Lunch for all schools and exhibitors will be from **12:20 – 12:50** at the Platinum Suite. There will be no hands-on activities running during this time.

Bin bags will be provided to each teacher so please ensure any rubbish is collected in those bin bags.

DRESS CODE

In order to assist with school identification, all students must wear their school uniform.

All activities are held inside of the stadium, practical shoes and coats are recommended. If the weather is warm, please advise students to dress lightly, wear sunscreen and bring a water bottle. There will be water coolers available in all zones.

STORAGE

All personal belongings and coats must be carried throughout the day as unfortunately we do not have space to store personal items. Please advise students not to bring unnecessary items and valuables to the event.

STEMFEST NET ZERO

PHOTOGRAPHY

There will be a photographer and film crew on site for publicity and promotional purposes. If you have any children in attendance that cannot be photographed, please highlight this at the point of registration where they will be identified with a red lanyard.

FIRST AID ARRANGEMENTS

St John's Ambulance will be in attendance at the event to assist with any medical emergencies. If an emergency does arise please find your nearest member of event staff who will be able to assist you.

The first aid room will be located within the Barracks area.

RISK ASSESSMENTS

A copy of the risk assessment can be downloaded from our website – www.stemfest.org.uk.

SOCIAL MEDIA PACK

We'd really appreciate your support in spreading the word about STEMfest Net Zero through your social media channels. To help you to do this we've pulled together some key pointers and a few suggested posts which you are welcome to share or adapt for your audiences.

We've also added a downloadable STEMfest Net Zero logo to our website to use to complement your posts.

Please see the attached Social Media Pack for further information.

COVID-19

To help prevent the spread of Covid-19, hand sanitisers will be available in all zones. The zone programme ensures that students will be circulating the event with the same schools all day to keep mixing at a minimum. Face masks are not compulsory but can be worn at personal choice.

QUIET ROOM/PRAYER ROOM

There will be a quiet room which will be kept free for students who may need a break from the event. There will also be a prayer room available to students who may require this during their visit.

IMPACT AND EVALUATION

We have appointed NUSTEM to perform an independent evaluation of STEMfest Net Zero. Therefore, some schools may be contacted prior to the event and following the event to complete their questionnaire.